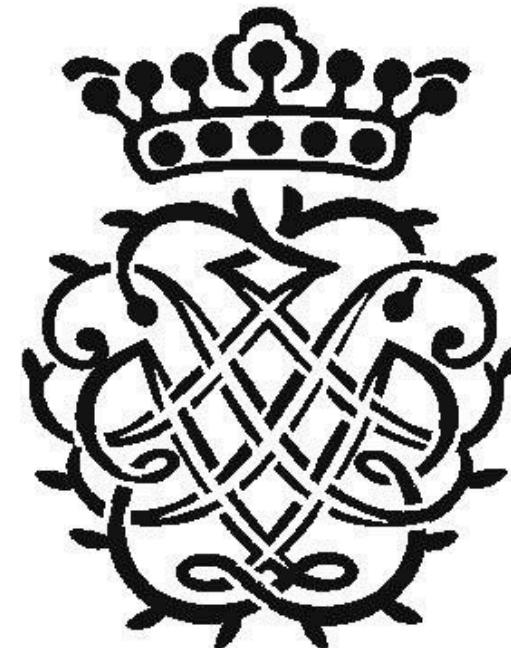
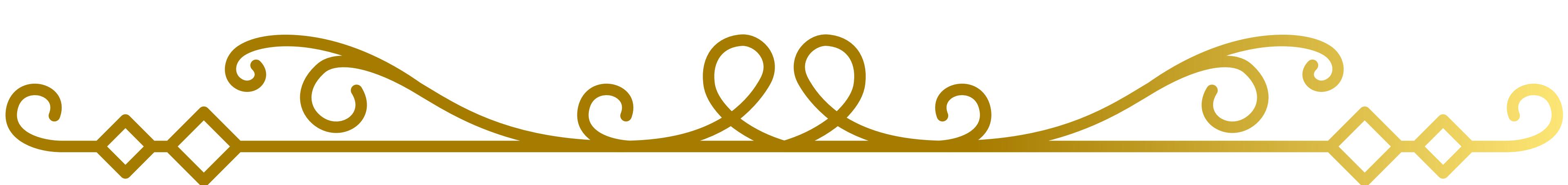




Southern California
Junior Bach Festival

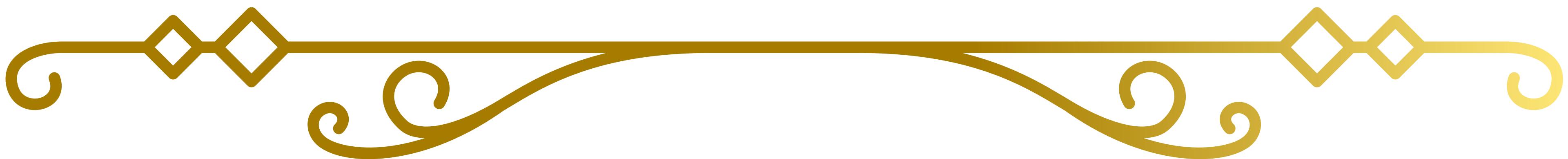


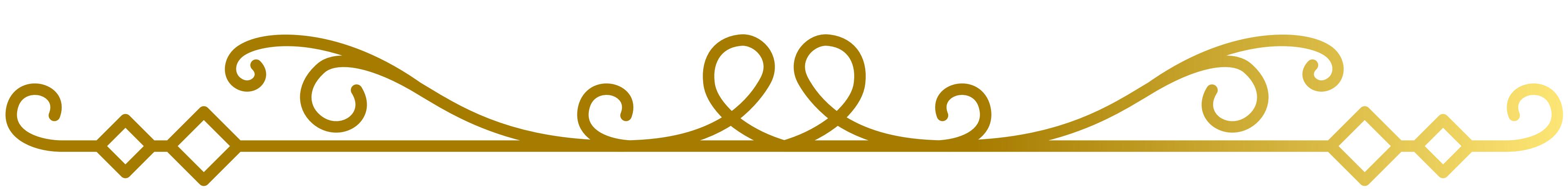
SCJBF 2026 NEW Teacher Registration Instructions



welcome to the

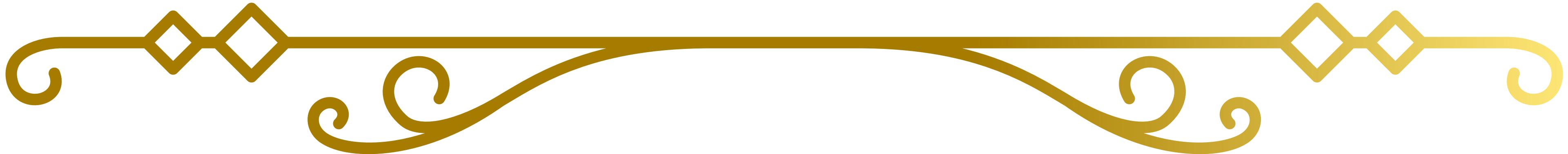
Southern California Junior Bach Festival

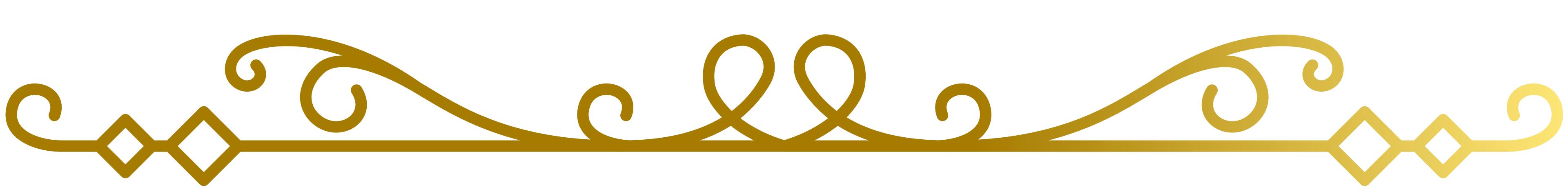




to get started, please read through
the information at:

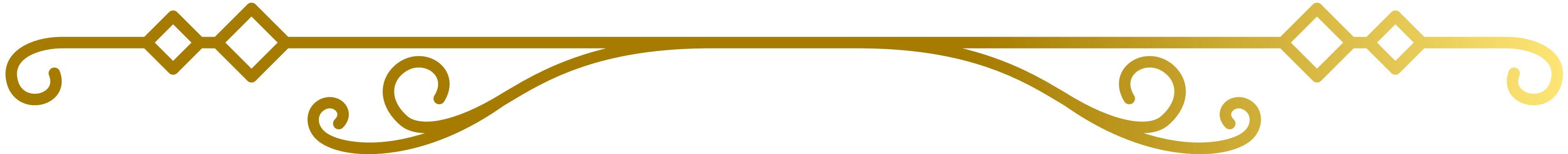
<https://scjbf.org/keyboard-branch-festivals/>

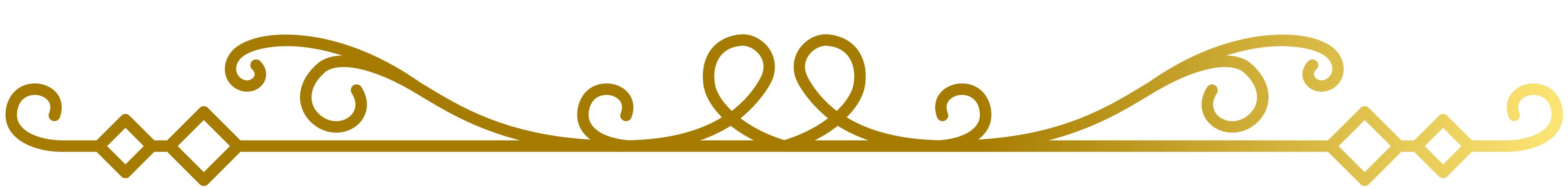




and all the SCJBF Rules & Guidelines at:

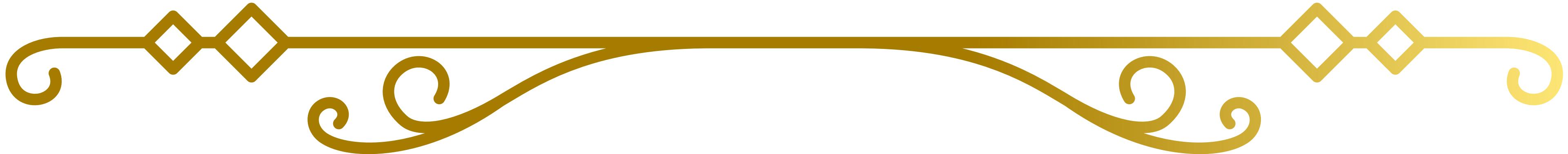
<https://scjbf.org/rules-guidelines/>

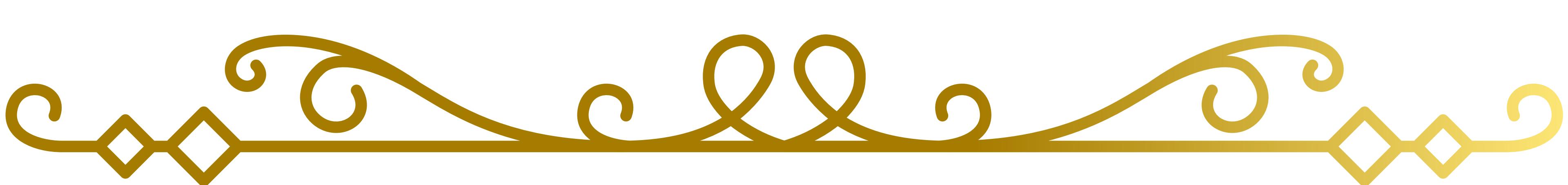




repertoire lists are available at:

<https://scjbf.org/repertoire-lists/>





now you are ready to create an account

New Teacher Registration

<https://scjbf.evensteps.com/Account/Register?qs=Q7JocrL3RhYGNZHTArTF2e1yUPeeNDavXaT59tPfA0EM1a8G91eS>

or



Please open the link in a new window
to continue reading instructions during
the registration process





SCJBF

Create a Teacher's Account

Teacher Registration

General Organization

Southern California Junior Bach Festival

Organization*

Select One



Teacher's Email*

Teacher's User Name*

The User Name is required.

The minimum username length is 6 characters

of characters

Teacher's User Name*

Password*

.....

.....

Confirm password*

The minimum password length is 6 characters and must contain at least 1 lowercase letter, 1 capital letter, 1 number, and 1 special character.

of characters

Lowercase letter

Capital letter

Number

Special character

Teacher's First Name*

Teacher's Last Name*

- Select your desired SCJBF Branch from the drop-down menu

- Branch Festival dates and venues are available at:

<https://scjbf.org/keyboard-branch-festivals/>

- Fill in the required Teacher information

Address 1*

Address 2

City*

State*

Zip*

Country*

Teacher's Phone Number*

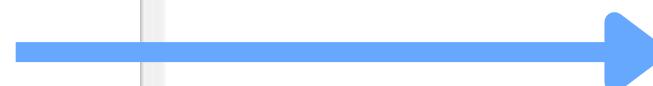
Consent Information

SCJBF 2026 Teacher Agreement

I Agree to the terms and conditions

I have read and agree to abide by the Rules & Teacher Guidelines of the Southern California Junior Bach Festival found at <https://scjbf.org/rules-guidelines>.

- Continue filling in the required information
- Agree to the “terms and conditions”
- Click “Register and Pay using Stripe”



Register and Pay using Stripe

SCJBF Annual Teacher Participation Fee
\$35.00

- Choose a “Payment method”
- Fill in required information
- **UNCLICK** “Save my information for faster checkout”

for faster checkout” 

- Link is a STRIPE product and is **not** related to SCJBF
- Click on “Pay” 



OR

| | |
|-------|------------------|
| Email | dhow@musette.org |
|-------|------------------|

Payment method

| | |
|---|---|
| <input type="radio"/>  Card |     |
| <input type="radio"/>  US bank account | |

Save my information for faster checkout
Pay securely at Southern California Junior Bach Festival, Inc. and everywhere [Link](#) is accepted.



SCJBF Teacher Payment Confirmation Detail ➔



scjbf@6938072.brevosend.com

to dhhow

Thu, Dec 18, 1:37 PM (8 days ago)



SCJBF Annual Teacher Participation Fee Payment Confirmation

Dear Teacher,

**Your SCJBF Annual Teacher Participation Fee has been received.
THANK YOU!**

Payer : Deborah WMC How
Payment GateWay : Stripe
Payment Status : paid
Payment Amount : 35.00

Please email scjbf@evensteps.com with any Registration questions.

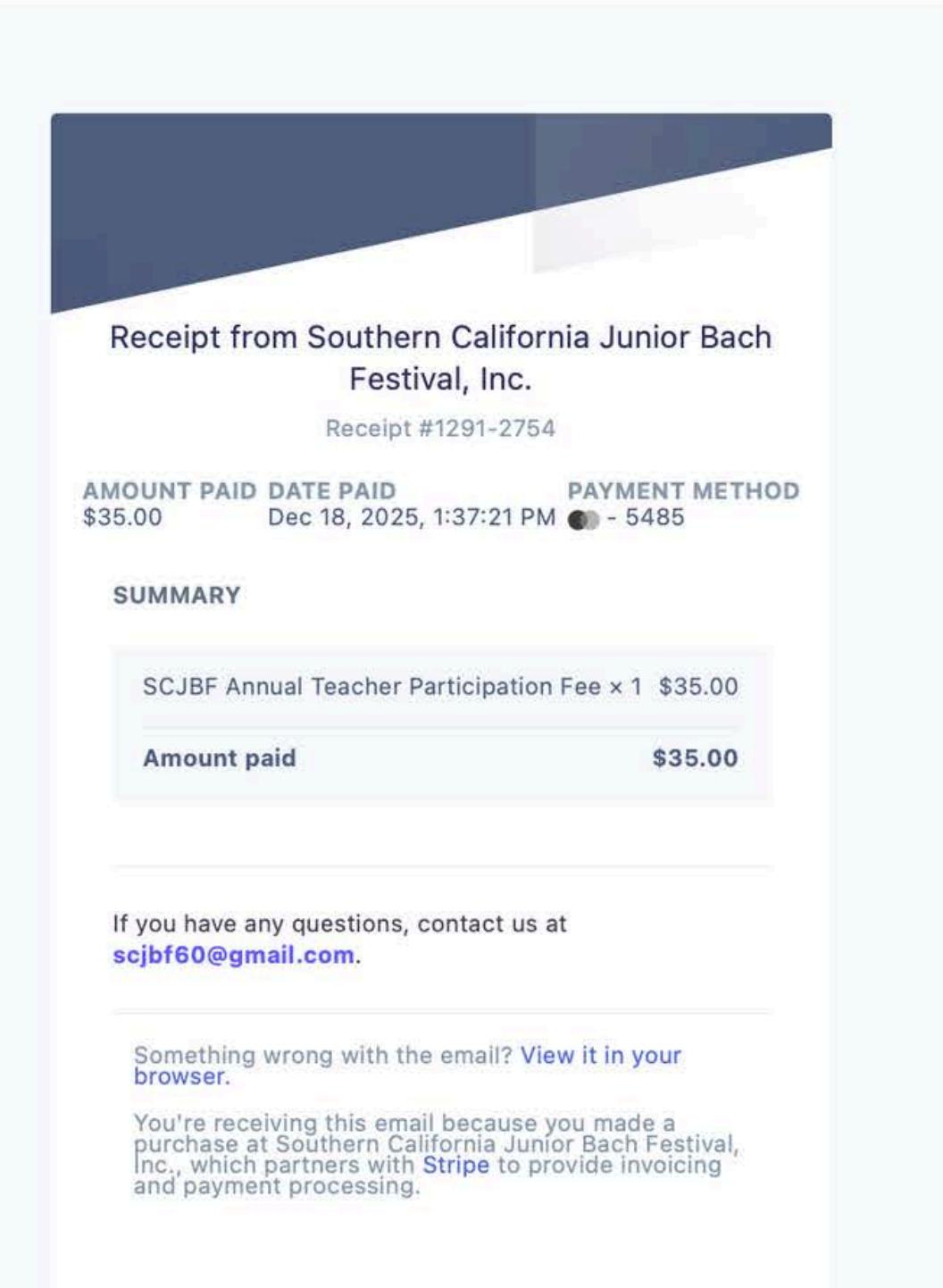
THANK YOU!
SCJBF

- You will receive a payment confirmation from SCJBF by email



Southern California Junior Bach Festival, Inc. <receipts+acct 1BGHyeBOuyuGqVVV@stripe.com>
to dhhow ▾

- You will also receive a payment confirmation from Stripe by email



Reply

Forward



Once you have paid your annual teacher website usage fee, you may Login to your account at <https://scjbf.evensteps.com>

 Teacher Registered Successfully. 



Login into your account.

Email or Username 

 From this website 

Other Passwords for evensteps.com... Remember me

Log in

[Forgot password?](#)

By signing up you agree to the [Terms of Service](#) and [Privacy Policy](#).



Login into your account.

Email or Username

Password

Remember me

Log in

[Forgot password?](#)

By signing up you agree to the [Terms of Service](#) and [Privacy Policy](#).



- You will land on the 2026 Bach Festival “Welcome” page for the Branch you selected when you created your teacher account

Welcome

2026 Bach Westside Branch Festival

Branch Festival Date

March 1, 2026 (Sunday)

Branch Festival Venue

Westside Music Conservatory
12424 Wilshire Blvd Ste 100
Los Angeles (Brentwood) 90025

Branch VENUE Website

<https://westsidemusicconservatory.com/location-directions-parking/>

Branch Festival Teacher Registration Deadline

February 8, 2026

Branch Festival Parent Registration & Payment Deadline

February 13, 2026

[SCJBF Rules \(12-14-2025 rev\).pdf](#)

[SCJBF Teacher Guidelines \(12-13-2025 rev\).pdf](#)

- Branch Festival date, venue, and deadlines will be listed as provided by your Branch Chair



- Rules & Teacher Guidelines are also available



Users

Documents

All Users



Index

Users / All Users

Step 1: in the Left-Hand Menu

- Click on “User”
- Then, Click on “All Users”

List of Users

Create Student

Role Name Participant Time Preference First Name Or Last Name Or Email

All Search

Show Users List

10 Showing 1 to 2 of 2 Users

Step 2: to register a Student

- Click on “Create Student”

| First Name ▲ | Last Name ▲ | Email ▲ | User Name ▲ | Role Name ▲ | Payment Status ▲ | Action |
|--------------|-------------|------------------|-------------|-------------|------------------|--|
| Deborah WMC | How | dhow@musette.org | musette | Teacher | Stripe - Paid | Edit Details |

Page 1 of 1

1

NOTE: Clicking on “User” > “All Users” will open your dashboard

- You will see yourself listed
- You will see your students listed, once they are registered



Users

Documents

All Users

Create Student

Users / All Users / Create

Create Student

Student*

Create Student

Parent Email*

Student First Name*

Student Last Name*

Festival*

2026 Bach Westside Branch Festival

Instrument*

Select One

Participant Time
Preference*

AM

Category*

Select One

Repertoire*

Select One

Movement

Select Some Options

Time (mm:ss)*

Step 3: to “Create Student”

- Fill in the required information for:

- Parent Email
- Student First Name
- Student Last Name

- Select “Festival”
- Select “Instrument”

- Some Branches allow Teachers to select a “Participant Time Preference”
 - Choose “AM,” “PM,” or “No Preference”

Create Student

Users / All Users / Create

Create Student

Student*

Create Student

Parent Email*

jbarrie@peterpan.com

Student First Name*

Tinker

Student Last Name*

Bell

Festival*

2026 Bach Westside Branch Festival

Instrument*

Keyboard (Piano)

Participant Time
Preference*

AM

Step 4: to select “Category”

- Click in the “Select One” box to open the drop-down menu
- Click on the Category for your student’s repertoire



| Category* | Repertoire* | Movement | Time (mm:ss)* |
|---|---|--|---------------|
| <input type="button" value="Select One"/> | <input type="button" value="Select One"/> | <input type="button" value="Select Some Options"/> | |
| <input type="button" value="Select One"/> | <input type="button" value="Select One"/> | <input type="button" value="Select Some Options"/> | |

The 'Category*' dropdown menu is open, showing the following options:

- Select One
- J.S. Bach Repertoire (Non-Listed Works)
- Anna Magdalena Bach Notebook
- Category 0 – Miscellaneous Eligible Works
- Category I – Short Preludes and Fugues
- Category II – Various Dance Movements

Student First Name* Tinker

Student Last Name* Bell

Festival* 2026 Bach Westside Branch Festival

Instrument* Keyboard (Piano)

Participant Time Preference* AM

Step 5: select “Repertoire”

- Click in the “Select One” box to open the drop-down menu

| Category* | Repertoire* | Movement | Time (mm:ss)* |
|------------------------------|---|---------------------|---------------|
| Category VII – French Suites | <input type="button" value="Select One"/>  | Select Some Options | |
| Select One | <input type="button" value="Select One"/>  | Select Some Options | |
| | Select One | | |
| | French Suite #1 in D Minor, BWV 812 | | |
| | French Suite #2 in C Minor, BWV 813 | | |
| | * French Suite #3 in B Minor, BWV 814 | | |
| | * French Suite #4 in E-Flat Major, BWV 815 | | |
| | French Suite #5 in G Major, BWV 816 | | |
| | French Suite #6 in E Major, BWV 817 | | |

NOTE: in Categories with 3-Year Cyclical Repertoire

- Works marked with * are eligible for the 2026 Complete Works Audition

Create

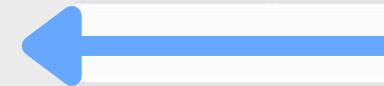
Student First Name* Tinker

Student Last Name* Bell

Festival* 2026 Bach Westside Branch Festival

Instrument* Keyboard (Piano)

Participant Time Preference* AM

| Category* | Repertoire* | Movement | Time (mm:ss)* |
|------------------------------|---------------------------------------|---------------------|---|
| Category VII – French Suites | * French Suite #3 in B Minor, BWV 814 | Select Some Options |  |
| Select One | Select One | Select Some Options | |

Teacher Notes

Step 6a: to select “Movement” (if applicable)

- Click in the “Select Some Options” box to open the drop-down menu

Create

Student First Name*

Tinker

Student Last Name*

Bell

Festival*

2026 Bach Westside Branch Festival

Instrument*

Keyboard (Piano)

Participant Time
Preference*

AM

Category*

Category VII – French Suites

Repertoire*

* French Suite #3 in B Minor, BWV 814

Movement

Allemande X

Time (mm:ss)*

Courante

Sarabande

Gigue

Teacher Notes

Step 6b: to select “Movement” (continued)

- If your student is playing more than one movement of a work with the **SAME** BWV number, add additional movement(s) by clicking in the box

Create

Step 6c: Additional Repertoire (if applicable)

- If your student is playing a second work with a **DIFFERENT** BWV number, add the second work by going through Steps 4, 5, 6a, and 6b again

Student First Name*

Tinker

Student Last Name*

Bell

Festival*

2026 Bach Westside Branch Festival

Instrument*

Keyboard (Piano)

Participant Time
Preference*

AM

Category*

Category VII – French Suites

Repertoire*

* French Suite #3 in B Minor, BWV 814

Movement

Allemande X

Time (mm:ss)*

04:45

Gigue X

Select One

Select One

Select Some Options

Teacher Notes

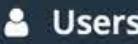
Please schedule with Peter Pan; they are a carpool.

- Notes go to the Branch Chair

Create

Step 9: Click on “Create” to **save** Student





Users

Documents

All Users

Index

Users / All Users

List of Users

Create Student

Role Name

All

Participant Time Preference

First Name Or Last Name Or Email

Search

Show

10

Users List

Showing 1 to 2 of 2 Users

- Once you “Create Student,” you will see the Student in your “List of Users”

| First Name ▲ | Last Name ▲ | Email ▲ | User Name ▲ | Role Name ▲ | Payment Status ▲ | Action |
|--------------|-------------|-------------------|-------------|-------------|------------------|--|
| Deborah WMC | How | dhhow@musette.org | musette | Teacher | Stripe - Paid | Edit Details |
| Tinker | Bell | | | Student | | Edit Student Accompanist Notes Details |

- An automated email will be sent to the Parent to complete the registration



Users

Documents

All Users



Index

Users / All Users

- Once the Parent has completed the Registration and paid the Registration Fees, you will see “Stripe - Paid” after the Student’s name in your “List of Users”

List of Users Create Student

Role Name Participant Time Preference First Name Or Last Name Or Email Search

Show Users List

Showing 1 to 2 of 2 Users

| First Name ▲ | Last Name ▲ | Email ▲ | User Name ▲ | Role Name ▲ | Payment Status ▲ | Action |
|--------------|-------------|----------------------------------|-------------|-------------|------------------|--|
| Deborah WMC | How | dhow@musette.org | musette | Teacher | Stripe - Paid | Edit Details |
| Tinker | Bell | | | Student | Stripe - Paid | Edit Student Accompanist Notes Details |

Page 1 of 1 1

scjbf@scjbf.evensteps.com via gt.d.sender-sib.com • Q • Unsubscribe • Exclude

4:37 PM

◀ ▶ | <

- The Teacher will receive a copy of the “SCJBF Student Payment Confirmation Detail” sent to the Parent by email

SCJBF Bach Branch Festival Student Payment Confirmation



Users

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List of Users

Create Student

Role Name

All

Participant Time Preference

First Name Or Last Name Or Email

Search

Show

10

Users List

Showing 1 to 2 of 2 Users

First Name ▲

Last Name ▲

Email ▲

User Name ▲

Role Name ▲

Payment Status ▲

Action

Deborah WMC

How

dhhow@musette.org

musette

Teacher

Stripe - Paid

[Edit](#) [Details](#)

Tinker

Bell

Student

Stripe - Paid

[Edit Student](#) [Accompanist](#) [Notes](#) [Details](#)

Page 1 of 1

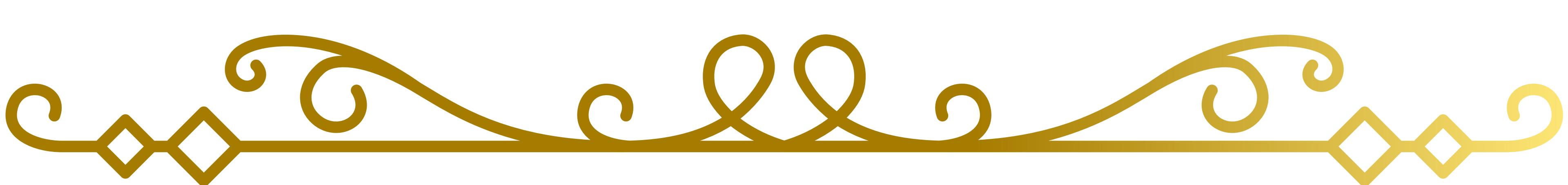
1

- Click on “Documents” to see SCJBF Documents for your Branch

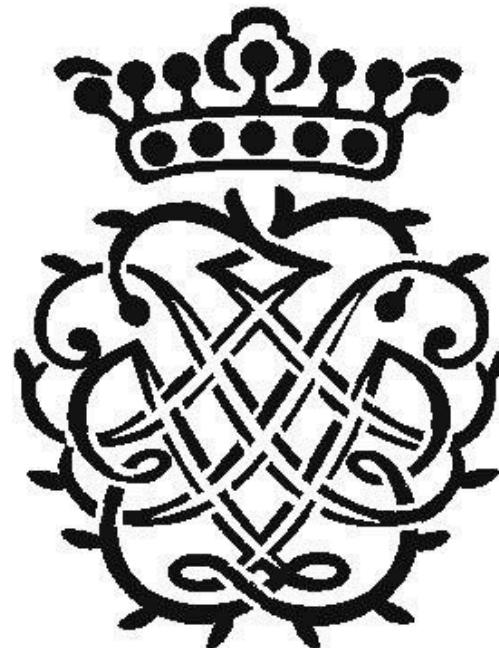
- Click on “Edit Student” to edit Student Name, Parent Email, or Repertoire

- Click on “Notes” to edit Teacher Notes to the Branch Chair

- Click on “Details” to see Registration Details and to RESEND the Parent Email for an UNPAID Student



Southern California Junior Bach Festival



Questions? [Email evensteps@scjbf.com](mailto:evensteps@scjbf.com)

THANK YOU!